The contracting organization - LLC "Inex" provided the repair services under contract No. 4/p. The cost of the services amounted to UAH 10,000.00, including VAT. During the repair, a Voltmaster 6 CT-45-R 54523 (2070003) battery, which was in the company's inventory, was used.

The task of validating the completed maintenance work was assigned to commission, led by the company's Director (Student), with the Chief Accountant, Korovai T.P. (Коровай Т.П.), and Workshop Manager, Lykholit V.O. (Ліхоліт В.О.), as members.

The document "Repairing of FA" should be created to document the repair works. It can be created exclusively based on the "Inventory Card" document (Fig. 9.14).

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Fig. 9.14. "Repairing of FA" document

The accounting entries obtained after completing this document are shown in Fig. 9.15.

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Fig. 9.15. Accounting entries to reflect the current repair of a fixed asset

LLC "Mriya" paid for current repair maintenance to the contracting organization from its current account on March 10th of the current year. This business transaction impacts accounting through the "Bank and Cash / Bank / Bank Expense" statement (Fig. 9.16).

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Fig. 9.16. Payment for the performed current maintenance

The accounting entry formed in this document is shown in Fig. 9.17.

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Fig. 9.17. "Bank Expense" statement for money transferring to the contracting organization for the performed maintenance on the fixed asset

#### Task 9.4. Documentation of fixed asset disposal

On March 31st of the current year, LLC "Mriya" proceeded with the disposal of an inoperative unwinder. The fixed asset disposal was conducted internally. The company recovered a motor from the disposal valued at UAH 25,000.00.

Given the recovery of an asset that should be classified under spare parts in the inventory, it is requisite to incorporate this item into the "Nomenclature" directory (Fig. 9.18), ensuring the asset is appropriately cataloged and valued in the company's financial records.

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Fig. 9.18. Adding a new spare part to the Nomenclature directory

To accurately document the disposal of a fixed asset, the "Act of disposals of FA" must be used (Fig. 9.19). Creation of this document based on an "Inventory Card of FA".

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Fig. 9.19. Documentation of fixed asset disposal

The completion of this document triggers the generation of specific accounting entries, as illustrated in Fig. 9.20.

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Fig. 9.20. Accounting entries for fixed asset disposal

Upon completion of the tasks, a report for laboratory work No. 9 must be compiled, describing the order of tasks execution and including images of the following documents: "Purchase invoice" for a fixed asset acquiring; "Power of attorney" for receiving a fixed asset; inventory card of a fixed asset; "The act of entering FA"; "Bank Expense" statement for the money transfer to the supplier for fixed assets; "Accrual of depreciation FA", "Repairing of FA", and "Act of disposals FA" documents.

The report must include images of the accounting entries and the Trial Balance.

## Topic 10. Accounting for income, expenses, and financial results

## Laboratory work for topic 10. Accounting for services received, settlements with suppliers, and analyzing accounts receivable and payable. Distribution of general manufacturing costs to the manufactured goods cost

## Task 10.1. Accounting for Services Received and Settlements with Suppliers

On January 31 of the current year, "Mriya" LLC received from its lessor, "Tavr" LLC (under lease agreement number 6/01-Li, dated January 1 of the current year), two acts of provided rental services:

1) Service provision act number 27-31/01, amounting to 30,317 UAH (VAT excluded), comprising office space rental for January at 26,000 UAH; and reimbursement for utilities related to the office premises amounting to 4,317 UAH;

2) Service provision act 28-31/01, amounting to 47,150 UAH (VAT excluded), comprising workshop space rental for January at 37,500 UAH and reimbursement for utilities related to the workshop premises amounting to 9,650 UAH.

For the execution of this transaction, a new contractor must be added to the "Contractors" directory with the following information:

LLC "Tavr" (TOB "Тавр"\_;

USREOU (Unified State Register of Enterprises and Organizations of Ukraine) – 36479514;

Taxation system – unified tax;

Not a VAT payer;

Address: 61017, Kharkiv Oblast, city of Kharkiv, Sh. Rustaveli lane, 2, office 11 (61017, Харківська область, м. Харків, пров. Ш. Руставелі, 2, оф. 11);

Director: Oleksiy Lavrin (Лаврін Олексій Микитович); Chief Accountant: Tetiana Siroid (Сіроїд Тетяна Василівна); Telephone. 068-322-23-02; Bank account number: UA46334851260036478521412 at "PUMB" PAT (ПАТ «ПУМБ»), banking institution code (MFO) 334851.

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The completed dictionary is illustrated in Figure 10.1.

Fig. 10.1. The "Contractors" directory

To draft a contract with the lessor, navigate to the "Trading / Supply Documents / Contract with the supplier" menu and create a new document (Fig. 10.2).

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Fig. 10.2. Agreement with the Lessor

Since "Mriya" LLC receives not inventory items but services from the lessor, it is necessary to add the services received from "Tavr" LLC in the "Nomenclature" directory (Fig. 10.3).

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Fig. 10.3. Creation of a "Services" folder in the "Nomenclature" directory

By duplicating the "Office Lease" entry, entries for the following services should be created: "Workshop Rent", "Office Premises Utilities Reimbursement," and "Workshop Premises Utilities Reimbursement" (Figure 10.4).

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Fig. 10.4. Creation of the "Workshop Rent" nomenclature "Mriya" LLC signed the incoming service act received from "Tavr" LLC and settled the payments accordingly:

Incoming service act No. 27-31/01, dated January 31 of the current year, was compensated on February 2 of the same year;

Incoming service act No. 28-31/01, dated January 31, was compensated on February 5 of the same year.

To complete these documents, go to the "Trading / Supply Documents / Incoming service act" (fig. 10.5).

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Fig. 10.5. Incoming service act № 27-31/01

The Accounting entries generated in this document are shown in Fig. 10.6.

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Fig. 10.6. Accounting entries to reflect lease services

Similarly, Act No. 28-31/01 must be compiled, followed by verifying the corresponding accounting entries.

The payment for the prepared acts needs to be reflected with the help of "Bank Expenses" statements. This process involves navigating the "Bank and Cash / Bank / Bank Expenses" menu (Fig. 10.7).

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Fig. 10.7. Bank expenses statement for rental payment transfer

The accounting transaction generated for this document is shown in Fig. 10.8.

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Fig. 10.8. Accounting Entry for the rental payment transfer

Similarly, a "Bank Expenses" statement for the settlement of act No. 28-31/01 should be prepared, followed by a review of the accounting transaction..

During January, "Mriya" LLC conducted financial settlements with its suppliers, making payments as follows:

To "Rikauto" LLC, a sum of 10,684 UAH on January 17 of the current year;

To "Moyo" LLC, a sum of 54,100 UAH on January 18 of the current year;

To individual entrepreneur A.V. Sizonenko (ФОП Сизоненко), a sum of 7,824 UAH on January 21 of the current year

These transactions must be documented through the "Bank Expenditure" statement. It is also essential to calculate the amounts of LLC "Mriya" debts to its suppliers on March 31 of the current year and to settle these amounts. To accomplish this, one must access the Trial Balance on the desktop and generate it for the period from January 1 to March 31 of the current year (Figure 10.9).

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Fig. 10.9. Overview of "Mriya" LLC's outstanding obligations to suppliers, contractors, and other creditors

For detailed analysis related to account 6311 – a double-click on the figure representing either debit or credit turnover for this account will provide the necessary insights (Figure 10.10).

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Fig. 10.10. Analytics for settlements with suppliers and contractors

If the company has an outstanding balance on the account credit, it must be recalculated and the debt repaid. A zero debt balance indicates that the company has fully settled with the specific supplier.

Similarly, examining the turnovers for account 6312, "Settlements with domestic suppliers of non-current assets" (from Ukrainian 6312 "Розрахунки з вітчизняними постачальниками необоротних активів") із necessary.

After analyzing the company's accounts payable, it is necessary to analyze accounts receivable. This entails accessing, in a like manner, the analytical data for accounts 3611 and 681 within the Trial Balance (Figure 10.11).

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Fig. 10.11. Analytics for settlements with buyers and clients

Receivables indicate pending payments from buyers or order placers (the buyer or client must pay the debt). Conversely, a zero balance denotes that the financial transactions have been fully realized.

## Task 10.2. Apportioning General Production Overheads to the Manufacturing Cost of Produced Goods

On January 31 of the present year, "Mriya" LLC accrued salaries for the primary production workers, depreciated production machinery, leased workshop facilities, reimbursed the lessor for utilities of the workshop, and incurred other overhead manufacturing costs. These expenditures must be apportioned to the manufacturing cost of the produced goods. Given the homogeneous nature of "Mriya" LLC's production (steel profiles), the quantity of manufactured products will be the basis for the distribution of overhead costs.

To execute the distribution, it is necessary to calculate the distribution rates for each category of overhead production expenses and then apply these overhead expenses to the manufactured product batches, utilizing the derived distribution rates for calculation. After this, it is necessary to reprocess the expenditure invoices for January for the correct allocation of the cost of goods sold.

To facilitate this process, a Trial Balance for January of the current year should be compiled, with account 2312 being selected. The balance of this account shows the amount of overhead costs to be included in the production cost. A double click on the turnover for account 2313 will lead to the analytics for account 2312 in January, presenting the line items and sums of overhead production costs to be apportioned to the production cost (Figure 10.12).

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Fig. 10.12. Overhead Expense Items (Overhead Cost Categories)

Next, it is necessary to determine the quantity of finished goods produced by the enterprise during January. This requires accessing the Trial Balance, selecting account 26 "Finished Products" (from Ukranian 26 "Готова продукція") and double-clicking on the turnover under this account to unveil the analytics for account 26. In the top right corner, the "quantity" metric should be selected, prompting an update in the analytics (Figure 10.13).

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Fig. 10.13. Data on the number of manufactured products

To distribute overhead costs, you need to calculate distribution rates. "Mriya" LLC has produced a total of 26,620 units of finished products, with 26,250 units being sold. The inventory of unsold products stands at 370 units. The distribution of overhead costs should be performed based on the quantity of manufactured products (Table 10.1).

After calculating the distribution rates of overhead costs, it is necessary to reflect the allocation of these overhead costs. This involves proceeding to the "Assets / Production / Calculation of Production" menu and enter the overhead costs into each created manufacturing calculation proportionately to the volume of products fabricated as per the costing.

Table 10.1

### Distribution rates calculation for manufacturing overhead costs

Type of Overhead	Distribution Rate for Overhead Manufacturing
Manufacturing Costs	Costs
Depreciation of Low-Value and High- Wear Items (LVHWI)	1 512 UAH / 26 620 units = 0,0568 UAH/unit
Labor Payment (workshop employees)	30 000 UAH / 26 620 units = 1,127 UAH/unit
Premises Rental (workshop)	47 150 UAH / 26 620 units = 1,77 UAH/unit
Equipment Repair and Maintenance (within the workshop)	2 162,5 UAH / 26 620 units = 0,0812 UAH/unit
Unified Social Tax (UST, accrued on the wages of workshop workers)	6 600 UAH / 26 620 units = 0,248 UAH/unit

As an illustrative case, on January 6 of the current year, 3750 units of CD profiles (60/27) were produced. The cost allocation for this batch includes:

depreciation of Minor Value and Rapidly Wearing Items: 0,0568 UAH per unit \* 3,750 units = 213 UAH;

compensation for Labor: 1,127 UAH per unit \* 3750 units = 4,226.25 UAH; rental of facilities: 1,77 UAH per unit \* 3750 units = 6,637.5 UAH; equipment repair: 0,0812 UAH per unit \* 3750 units = 304,5 UAH;

Unified Social Contribution: 0,248 UAH per unit \* 3750 units = 930 UAH.

The "Calculation of production" dated January 6 of the current year must incorporate these computed figures into the "Fixed costs and distribution costs" segment (Figure 10.14)

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Fig. 10.14. Incorporation of Overhead Cost Allocation into the Manufacturing Cost Calculation

After saving and executing the production calculation, the total cost of the CD profile (60/27) must be adjusted upwards to account for the overhead expenses (Fig. 10.15).



Fig. 10.15. Manufacturing Cost Calculation after the overhead distribution

Based on this document, accounting entries should be formed, as shown in Fig. 10.16.

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Fig. 10.16. Accounting entries for the finished goods manufacturing

Similarly, it is necessary to distribute the overhead costs across all the production calculations created during January. It is imperative to round off the calculated amounts to two decimal places.

Given the rounding of distribution rates and calculated overhead cost values within the costings, to ensure the comprehensive allocation from account 2312 to account 2311, in the last calculation (dated January 21), adjust the sums for the deviations due to rounding (Fig. 10.17).

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Fig. 10.17. Manufacturing cost calculation for January 21 of the current year

After reprocessing all production calculations, the analytics for account 2312 for January should appear as shown in Fig. 10.18.

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Fig. 10.18. Analytics of 2312 Account after the overhead distribution

To ensure the accurate transfer from account 26 to account 901, it is necessary to reprocess the "Sales Invoice" documents issued in January of the current year. This procedure can be efficiently executed via the "Group operations" button.

To do this, you need to proceed to the "Trading / Sales Documents / Sales Invoice" menu, highlight the invoices issued for the sales to "Siverskiy" LLC by marking them, and then click on the "Group Operations / Cancel a Posting" option. Documents for which postings have been deactivated will be indicated by a "sun" symbol. Now, sequentially reprocess all the "Sales Invoice" (Fig. 10.19).

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Fig. 10.19. "Sales Invoice" reprocessing

After completing these tasks, it is necessary to recheck the Trial Balance, located on the desktop of the Saas software, for accounts 2311, 2312, 26 (Fig. 10.20).

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Fig. 10.20. Trial Balance after documents reprocessing

During January of the current year, "Mriya" LLC did not record any general manufacturing expenses under account 91. Such expenses were recorded in February and March. They need to be allocated to account 2311 in the production calculations, similarly to how overhead costs from account 2312 were allocated (based on distribution rates). Given the absence of production data for February and March in the laboratory exercises, there is no need to close account 91.

#### Task 10.3. Transferring revenues and expenses to financial results

The enterprise's revenues are recorded under class 7 accounts. In the Trial Balance for the first quarter of the current year, we see amounts for the credit of accounts 701, 702, 746. It is necessary to close this account by transferring to the credit side of account 79 "Financial Results". This requires accessing the "Accounting / Period Operations / Closing of accounts of income" menu and creating a separate document for each mentioned revenue account (Fig. 10.21).

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#### Fig. 10.21. Closure of Revenue Accounts

After processing these documents, accounting entries should be generated, as shown in Fig. 10.22.

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Fig. 10.22. Accounting entries for revenue transfer to financial results

The enterprise's expenses are recorded in class 9 accounts, which are also close to financial results at the end of the period. Observing the Trial Balance for the initial quarter of the present year unveils debit transactions for accounts 901, 902, 921, 975, which must be similarly transferred to account 79 "Financial Results".

This requires accessing the "Accounting / Period Operations / Closing of accounts of expenses" menu and creating a separate document for each mentioned expense account (Fig. 10.21).

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Fig. 10.23. Closure of Expense Accounts

The accounting entries for the processed documents should be as shown in Fig. 10.24.

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Fig. 10.24. Accounting entries for expense transfer to financial results

After allocating revenues and expenses to the financial result, it is necessary to determine the level of the financial result. This necessitates accessing the "Accounting / Period Operations / Finance Result" menu and setting the date to March 31 of the current year, then clicking "Save and Post" (Fig. 10.25).



#### Fig. 10.25. Financial Result Formation

Based on the document, accounting entries should be generated, as shown in Fig. 10.26.

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Fig. 10.26. Accounting entries for the financial result formation

After the financial result formation, the Trial Balance should look like the one shown in Fig. 10.27

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131	Diet ocidents acoffic				1 900.00	G 416.65		7 416.55
1921	Прирбания (антровления) орновних засоба				950 000 00	160 000 00		
201	Сносония й матеріали				398 270.00	372 590.24	20 769,76	
161	Ranteo				£ 650.00	2 052.63	6 457.90	
107	3anacet-sectives				31 520,00	2 106.00	29 414 00	
121	Manouleer 13 FRATioskiningsee Joetwein				2,622.03	2 622.00.		
2311	Biocofficiants without				459 924 74	458 524 74		
2212	Внохбництво (розпедільний рекунок витраті				458 924.74	458 824 74		
160	Готява пооджия:				458 924 74	453 043 44	5881.30	
201	Товаризна силад)				236 350.00	223 675 00	15 175.00	
ND-1	Kacala kaud-katu-Hi batheti				168.00		168.80	
141	Патачні ракунка в національній записті				1 260 073 25	1173-057-00	BT 016.25	
1611	Papering and tworthese toward the tobal to the				1 240 293.00	1 100 079.25	90.219.75	
171	Propanywer to incomme addresses				113 912 00	112 012.00		
1721	Разрасуния з підзеітники са обазы з національній з				1 500.00	1 500 50		
401	Ctaty twee san tat					100 000.88		100 000.0
411	Пробутск народицений				34 000.00	200 072.00		174 072.0
142	Heropourt source				34 000.00	34 000.00		1740123
8375					281 262.00	774 262.10		493 090 0
1210	Раранунии з алтчизнаними госпанальниками токар Разрануног з алтчизникими госпанальниками необо				-540 300.00	1 140 000.00		402 300.0
53.15	Percent and the second draw that the				10 000.00	10 000.00		100 0000
	Резранити затукуничани пдряднизами з этринан				20100720	1 P 1 N 1 00 T 40 Y 1 10		
5411	прес				23 040.00	23 040 00		
6412	nde				299 510.00	1.000.00	289 510,00	
6421	Pastaxywaa no sõopax				1 920.00	1 920 00		
5431	Податнові зобов'язання по предоку ТМЦ та послут				51 673.23	51 619.92		
5432	Податнові зобов'язання до внямом					200 715 00		206 719.5
6441	Податновне кредит по ТУЩ та песлупак				17 848.00	17 840.00		
6442	Податолный кредыт до страждения				19 536 57		18.506.61	
65120	CCB #4, 007 22%				26 100.00	26 160.00		
100	Palpakyere sa sacontrikke reartike				128 000.00	125 000.00		
681	Potesciwal se searcawy operations				310 073 25	310:013:32		
8851	Розранунын о кадилин гулдиттеринын а надораалыныг а	9			180 607.00	180/607:00		
D)	Anig sig positional revotes spagmal				950 932 00	853 003.00		
102	Banka nia, peserkanufi kosepie				381 300.00	381 366.00		
46	Наш доходи від земняйної діяльності				25.000.00	25.000.00		
101	Редультат алераційної діяльності				1 000 577 50	1 033 577-50		
95	Результат надеї заячайної дильності				59 000 00	59 000-00		
01	Collisactions pearlisosavol rotosol repopyual				453 043 44	453 043 44		
62	Colleapricity practiceance to agrie				220 675 00	229 575.00		
rit.	Затальновиройны витрати				18,855.99		18 855.89	
21	Aprelét Toathqué perparte				160 987.00	159.067.00		
175	Cracaeee eacoconten artmala				59 900 00	53 000.00		
176	Списания необоротичи алтива				59 000.00	59 900.00		
40	Бендения западке за податказия птанки				68,416,68	351 000.00		882 563
101.1004	4-3 12/12				550 000.00	66 000.00	190-000-00	041 060
+82.1004					1 000.00	8416.66	100000	7416
186.1004	Анортноация 4-і прути				1000.09	04/0.80		1.416

Fig. 10.27. Trial balance after all tasks completing

Upon completion of the tasks, a report for laboratory work No. 10 must be compiled, describing the order of tasks execution and including images of the following documents: "Contractors" directory with the data of Tavr LLC; agreement with this contractor; "Nomenclature" directory with data on rental services; "Incoming service act"; "Bank Expenses" statement for the rental service's payment; list of bank statements on repayment of suppliers debts; analytics on settlements with customers; analytics to accounts 2312, 26; fixed costs and cost allocation; re-examined "Calculation on production" and "Sales Invoice", closing documents for revenue and expense accounts; formation of the financial result. The report must include images of the accounting entries and the Trial Balance.

## Topic 11. Enterprise reporting. Automating compilation and submission processes

#### Laboratory Work for Topic 11. Preparing Quarterly Financial Statements

#### **Task 11.1. Financial Statements Preparation**

Given that "Mriya" LLC qualifies as a small enterprise (is a subject of small entrepreneurship), it compiles financial statements using forms No. 1-m "Balance" and No. 2-m "Income Statement". To complete these reporting forms, it is necessary to go to the menu "Accounting / Main accountinf Reporting / Balance sheet" and fill in the required data (fig. 11.1).



Fig. 11.1. Balance

To fulfill the requirements, one must create a report, save and process it, and click the "Print" button to acquire the printed version specified in Appendix G. After completing the task, it is necessary to compile a report from laboratory work No. 11, which describes the order of tasks execution and presents images of the printed forms of the enterprise's financial statements.

### **Evaluation criteria for completed laboratory assignments**

Fully completed laboratory works are graded from 40 to 100 points depending on the accuracy of execution. The accuracy of the information base compilation is valued between 25 and 45 points, and the reports generated from laboratory assignments are worth 15 to 35 points. Answers to questions during the defense by the applicant of the base and the report are graded from 0 to 20 points. Students could present information base only on the condition of completing all assignments. An accurately compiled information base is awarded 45 points. Points may be deducted for errors, though the score will not be reduced below 25 points. Otherwise, the information base is returned for correction.

Table 12.1

Evaluation Metrics	Maximum Points Available
Assessment of accuracy in the information base filling within the cloud-based software "Accounting SaaS"	45
Evaluation of the completeness and adherence to the Report's requirements derived from laboratory exercises	35
Presentation and defense of the compiled accounting information base and Laboratory Report, including answering questions posed, complemented by demonstrations of the specified accounting activities within the information base	20
Total	100

#### Scoring table for task accomplishments

The student is eligible to submit a report on the laboratory exercises conducted only upon the condition of having a personally completed information database. The report is assessed at 35 points if it contains all the screenshots declared by the report requirements. If the report is incomplete or its illustrative material (screenshots) is presented unclearly, with poor detail, then the candidate receives from 15 to 34 points for the report. Reports falling outside the 15 to 35-point range is returned to the student for further refinement.

The defense of the information database and the laboratory report takes the form of a verbal quiz assessing the student's understanding of electronic document compilation processes within the database. The student is required to accurately respond to 5 questions (each worth 4 points), enabling a total of 0 to 20 points for the defense. A response is deemed satisfactory if the student demonstrates the process of filling out a specific electronic document within the database and can adequately discuss the related accounting transactions.

# Recommended books and resources Main

1. Pohribniak D.S. Formation of the adaptive management framework in the system of accounting and analytical support in enterprises associations [Electronic resource]. – URL: http://www.repository.hneu.edu.ua/handle/123456789/25655

3. Ryzhikova N., Serova I., Shevchenko I. Trends in the development of accounting in the context of Ukraine's European integration aspirations [Electronic resource]. – URL: http://www.repository.hneu.edu.ua/handle/123456789/29609

2. Satusheva K.V. Development of reporting as the element of accounting method [Electronic resource]. – Access mode : http://www.repository.hneu.edu.ua/handle/123456789/23537

#### **Additional**

4. Edmonds T.P., Tsay B.-Y., Olds P. R. Fundamental Managerial Accounting Concepts. . New York: McGraw Hill LLC, 2021, 748 p.

5. Libby R., Libby P.A., Hodge F. Financial accounting. New York: McGraw Hill LLC, 2022. 881 p.

6. Messer R. Financial Modeling for Decision Making. Using MS-Excel in Accounting and Finance. Canada: Emerald Publishing, 2020. 355 p.

7. Romney M.B., Steinbart P.J., Summers S.L., Wood D.A. Accounting Information Systems. London: Pearson, 2021. 849 p.

8. The Routledge Handbook of Accounting Information Systems : ed. M. Quinn, E. Strauss. London: Routledge, 2022. 332 p.

### Information resources

9. Verkhovna Rada of Ukraine: Official webportal [Electronic resource]. – Access mode: https://www.rada.gov.ua/en

10. Oblik SaaS. New look of accounting and management Online [Electronic resource]. – Access mode : https://oblik.ua/en

11. International Financial Reports Statement (IFRS) Foundation. – [Electronic resource]. – Access mode : https://www.ifrs.org.

## Appendixes

Appendix A

## Details for the laboratory work on topic 1

Table A.1

Compar	ny profile report					
Metrics	Baseline data					
General	Information					
Incorporation date	January 3, Current Year					
USREOU code (Unified State Register of	37379369					
Enterprises and Organizations of Ukraine)						
Individual Taxpayer Number (ITN)	373793605649					
Certificate Number	100312019					
Busine	ss Details					
Industry	Machine Manufacturing					
KOATUU code (Classification of Objects of	120					
the Administrative Territorial System)						
KVED code (Ukrainian Classification of	25.99					
Economic Activities)						
Type of Activity	manufacture of other finished metal products,					
	n.e.c. (not elsewhere classified)					
	61058, Kharkiv, Klochkivska Street, 84 (м.					
Legal and Mailing Address	Харків, вул. Клочківська, 84), Phone, Fax:					
	057-702-11-38, Email: mrija@gmail.com					
Taxation ar	nd Registration					
	Central State Tax Inspectorate of Kharkiv,					
Tax Authority	State Fiscal Service in Kharkiv Region					
	(Центральна ОДПІ м. Харкова ГУ ДПС у					
	Харківській області)					
Pension Fund Registration Number	05-17-03-10801					
Pension Fund Code	5174					
	Code 28574. FSS in Shevchenkivskyi District					
	of Kharkiv (ФСС у Шевченківському районі					
Accident Insurance Fund Registration	м. Харкова), Director of FSS: Natalia					
	Kaplenko (Капленка Наталія Миколаївна).					
	Professional risk class – 23					
Banking Details ar	nd Cash Management					
	Opened in national currency at PJSC CB "PrivatBank" (ПАТ КБ "Приватбанк"), MFO					
Current Account	305299, Kharkiv. Account Number – UA78305299000002600334234567891					

## Company profile report

## Continuation of App. A

Continuation of Table A.1

Metrics	Baseline data				
Main Cash Office in National Currency	Responsible Person – Tetiana Korovai (Коровай				
	Тетяна Петрівна)				
Enter	orise Divisions				
Denestra este	"AMU" (Administrative-Management Unit) and				
Departments	Workshop				
Details on the main wantheres	Wholesale price. Responsible Person – Dmytro				
Datails on the main warehouse	Shaltanov (Шалтанов Дмитро Іванович)				

### Table A.2

## Types of materials and other inventories

Name of the nomenclature item	Type of nomenclature	Measure
Galvanized thin sheet steel 1250*2500	Row materials	unit
Galvanized thin sheet steel 950*1250	Row materials	unit
A4 paper 80 g / m2 Bergas	IBE (LWFVI)	unit
Erich Krause mechanical pencil 0.5 mm	IBE (LWFVI)	unit
Pensan Global pen	IBE (LWFVI)	unit
CD profile (60/27)	Finished goods	unit
UD profile (27/28)	Finished goods	unit
Ceiling gypsum board 9.5 mm, sheet size 1200 mm x 2500 mm	Goods	L
Moisture-resistant gypsum board - 12.5 mm sheet size 1200 mm x 2500 mm	Goods	L
Wheel rims	Spare parts	unit
Rosava BC-48 Capitan tires	Spare parts	unit
Voltmaster 6 CT-45-R 54523 battery	Spare parts	unit

Table A.3

Name of the nomenclature item	Type of nomenclature	Mea- sure	Manufacturer	Factory num- ber	Date of issue		
Cutting device	Machinery and equipment	unit	TANRA	1223	09.05. 2021		
Receiving table	Machinery and equipment	unit	SPO Acomb LLC	3442	14.09. 2021		
Profile bending machine	Machinery and equipment	unit	Roundo	1343	13.02. 2020		
Unwinder	Machinery and equipment	unit	Irontrade	125678	09.04. 2021		
Control cabinet	Machinery and equipment	unit	LLC "Trading House ADL"	1252	05.12. 2021		

### **Fixed assets**

# Continuation of App. A *Table A.4*

Type of	•
contractor	Information about contractors
Suppliers	LLC «Moyo» Tax Identification Number: 3465768574 Unified State Register of Enterprises and Organizations of Ukraine (USREOU) Code: 34657681 Certificate Number: 4636768745 61033, Kharkiv region, City of Kharkiv, Heroes of Labor Street, Building 9 (XapkiBc-ka oбл., м. Харків, вул. Героїв праці, буд.9) PJSC "PUMB" (ПАТ «ПУМБ»), Banking Institution Code 334851 Kharkiv, Alchevskykh Street, 25 (XapkiB вул. Алчевських, 25); Tel. 050-707-74-44; Account: UA3433485100002600324354367895 Director: Mykola Shevelov (Шевельов Микола Микитович) Chief Accountant: Marina Shapovalova (Шаповалова Марина Василівна) LLC «Rikauto» Tax Identification Number: 1346576875 USREOU: 13465761 Certificate Number: 3545767967 02260, Kyiv Region, Kyiv, Kraynya Street, Building 1 (Київська обл., м. Київ, вул. Крайня, буд. 1) PJSC "PUMB" (ПАТ «ПУМБ»), Banking Institution Code 334851, City of Kharkiv, Artema Street, 25 (м. Харків вул. Артема, 25); Tel. 096-737-54-44; Account: UA34334851000002600235463773426 Director: Mykola Sambulov (Caмбулов Микола Максимович) Chief Accountant: Marina Samokhvalova (Самохвалова Марина Мартовна) LLC «Топольок» Tax Identification Number: 2668428703 USREOU: 26684280 Certificate Number: 2724655569 64309, Kharkiv Regional Management PJSK "Oschadbank" (Філія - Харківське обласне управління АТ «Ощадбанк»), Banking Institution Code 300465, City of Kharkiv, Akhsrava Street, Building 25 (Харківська обл., м. Харків, вул. Ахсарова, буд. 25) Branch - Kharkiv Regional Management PJSK "Oschadbank" (Філія - Харківське обласне управління АТ «Ощадбанк»), Banking Institution Code 300465, City of Kharkiv, Akhsrava Street, Building 22 (м. Харків Конституції майдан, буд. 22); Tel. 050-556-75-34; Рахунок: UA3433481000002600234346781014 Director: Ihor Borzenko (Борзенко Ігор Володимирович) Chief Accountant: Olha Kutsai (Куцай Ольга Миколаївна) Individual entrepreneur A.V. Sizonenko (ФП Сизоненко A.B.) Tax Identification Number: 5763268745 61145, Kharkiv Region, Kharkiv, Klochkivska Street, Building

## Enterprise's contractors

## Continuation of App. A Continuation of Table A.4

Type of contractor	Information about contractors
Customers	private entrepreneur - PE «Siverskiy» Tax Identification Number: 4468768712 USREOU: 44687680 Certificate Number: 4524657468 64309, Kharkiv Region, Izium District, City of Izium, Soborna Street, Building 6 (64309, XapkiBcbka oбл, Iзюмський район, м. Iзюм, вул. Соборна, буд. 6) PJSC "PUMB" (ПАТ «ПУМБ»), Banking Institution Code 334851, City of Kharkiv, Artema Street, 25 (м. Харків вул. Артема, 25); Tel. 095-347-74-44; Account: UA3433485100002600564780015564 Director: Konstantin Raketov (Ракетов Констянтин Вікторович) Chief Accountant: Konstantin Raketov (Ракетов Констянтин Вікторович) LLC «INEKC» Tax Identification Number: 4676876412 USREOU: 46768762 Certificate Number: 3254676876 61023, Kharkiv Region, City of Kharkiv, Kiparisova Street, Building 21 (Харківська обл., м. Харків, вул. Кіпарисова, буд. 21) Branch – Kharkiv Regional Management PJSC "Oschadbank" (Філія – Харківське обласне управління АТ «Ощадбанк»), Banking Institution Code 300465, City of Kharkiv, Constitution Square, Building 22 (м. Харків Конституції майдан, буд. 22); Tel. 067-775-81-18; Account: UA28300465000002600450213943344 Director: Havrylo Petrenko (Петренко Гаврила Іванович) Chief Accountant: Anastasiia Shevchenko (Шевченко Анастасія Дмитрівна)

Table A.5

Position. Job title	Ope- rates from	Full time	Type of Payment	Amo- unt, UAH	Work sche- dule	Category	Expenses
		AUP (A	dministrative	and Utili	ty Personn	el)	
CEO	03.01. 202_	1	Daily (salary)	30000	Five-day	AUP	AUP
Chief accountant	03.01. 202_	1	Daily (salary)	25000	work	AUP	AUP
Supply and Sales Manager	03.01. 202_	1	Daily (salary)	20000	week calendar	Office Staff (служ- бовці)	Engineers and employees
			Woi	rkshop			
Director of operations	03.01. 202_	1	Daily (salary)	20000		ITP	Engineers and employees
Machine Operator	03.01. 202_	1	Daily (salary)	15000	Five-day work week	Workers (робітники)	The worker of the main production
Machine Operator	03.01. 202_	1	Daily (salary)	15000	calendar	Workers (робітники)	The worker of the main production

Staff schedule

## Details for the laboratory work on topic 2

Table B.1

			U	1 7
Full Name of Employees	Position. Job title	Personal Identificatio n Number	Dates of Birth	Places of Residence
Full Name of the Student	CEO			
Korovai Tetiana Petrivna (Коровай Тетяна Петрівна)	Chief accountant	4434567895	05.04.19 89	Kharkiv, Gagarin Street, Building 45, Apartment 67( м. Харків, вул. Гагаріна, б. 45, кв. 67)
Shaltanov Dmytro Ivanovyc (Шалтанов Дмитро Іванович)	Supply and Sales Manager	1135228916	14.06.19 92	Merefa, 1st Rudneva Entry, Building 2 (м. Мерефа, в'їзд 1-й Руднева, б. 2)
Lykholit Vitalii Oleksiiovych (Лихоліт Віталій Олексійович)	Director of operations	3127600040	18.08.19 85	Kharkiv, Siverna Street, Building 36, Apartment 17 (м. Харків, вул. Сіверна, б. 36, кв. 17)
Samsonov Vitalii Volodymyrovych (Самсонов Віталій Володимирович)	Machine Operator	2334789112	03.05.19 87	Derhachi, Korolenko Street, Building 4 (м. Дергачі, вул. Короленка, б. 4)
Petrov Mykola Viktorovych (Петров Микола Вікторович)	Machine Operator	3251891167	19.07.19 88	Kharkiv, Pestrikova Street, Building 128, Apartment 23 (м. Харків, вул. Пестрікова, б. 128, кв. 23)

## Data on company employees for filling out "Employees cards"

Full Name	Information
Korovai Tetiana Petrivna (Коровай Тетяна Петрівна)	Education: Higher. Work phone: 702-18-30. Mobile phone: 095-645-88-92. Total length of service: from 02.03.2011, insurance period: from the same date. Marital status: Married. Passport information: passport MK 731245, issued by the Kominternivskyi District Division of the Ministry of Internal Affairs of Ukraine in the Kharkiv Region on 05.06.2006. Not subject to military obligation. Education: Kharkiv National University of Economics, Master's degree, graduation date 23.06.2011, major in "Accounting and Taxation", full-time study. Family: husband - Korovai Dmytro Volodymyrovych, 15.04.1986; son - Korovai Andrii Dmytrovych, 26.05.2014. Previous place of employment: LLC "Lana", accountant, resigned on 24.12.2021 by mutual agreement.
Shaltanov Dmytro Ivanovyc (Шалтанов Дмитро Іванович)	Education: Higher. Work phone: 702-18-30. Total length of service: from 02.08.2009, insurance period: from the same date. Marital status: Married. Passport details: passport MK 435674, issued by the Kominternivskyi District Division of the Ministry of Internal Affairs of Ukraine in the Kharkiv Region on 07.09.2008. Subject to military obligation. Education: Kharkiv National University of Economics, Specialist degree, graduation date 23.06.2007, major in "Marketing", full-time study. Family: wife - Shaltanova Anna Serhiivna, 15.04.1983; son - Shaltanov Dmytro Dmytrovych, 01.10.2016. Previous place of employment: LLC "Berkut", manager, resigned on 15.12.2021 by mutual agreement.
Lykholit Vitalii Oleksiiovych (Лихоліт Віталій Олексійович)	Education: Higher. Work phone: 702-18-30. Total length of service: from 02.10.2012, insurance period: from the same date. Marital status: Married. Passport details: passport NL 487129 issued by the Kominternivskyi District Division of the Ministry of Internal Affairs of Ukraine in the Kharkiv Region on 08.07.2009. Subject to military obligation. Education: Kharkiv National University, Specialist degree, graduation date 23.06.2012, major in "Production Technology", full-time study. Family: wife - Lykholit Dana Tarasivna, 15.04.1992; daughter - Lykholit Anastasia Vitaliivna, 15.10.2020. Previous place of employment: LLC "Tavria", production manager, resigned on 13.12.2021 by mutual agreement.

## Appendix C

## Details for the laboratory work on topic 3

Table C.1

Full Name of Employees	Conditions on employ- ment	Bank	Transfer to b/a number	Amount of payment, UAH	Extra charge (surc- harge)
Korovai Tetiana	Under the terms of the contract	JSCB Privatbank	12345346778	25000	
Student's name	Under the terms of the contract	JSCB Privatbank	5674834555	30000	Monthly bonus, Overheaad 10 %
Lykholit Vitalii	Under the terms of the contract	JSCB Privatbank	5735462344	20000	
Shaltanov Dmytro	Under the terms of the contract	JSCB Privatbank	6657555555	15000	
Samsonov Vitalii	Under the terms of the contract	JSCB Privatbank	333333333	15000	
Petrov Mykola	Under the terms of the contract	JSCB Privatbank	111111111	15000	

## Data for the "Hiring order"

Appendix D

## Details for the laboratory work on topic 5

Table D.1

#### Data for filling out contracts with counterparties

Contrac-	In the face	Depar	Incom	Date	Type of	Balance
tors name		tment	ing №	Date	contract	account
	Sysoev Andrey					6311
Moyo LLC	Antonovich (Сисоєв		Nº 1/∏	04.01.		material,
	Андрій Антонович)					goods
	Stolyarenko					6311
Rikauto	Gennadiy Ivanovych		Nº 2/∏	05.01.		material,
LLC	(Столяренко		···- 2/11		Purc-	goods
	Геннадій Іванович)	Pro-			hase	90003
	Taranushenko	cure-			and sale	6311
Topolok LLC	Tatiana Nikolaevna	ment	Nº 3/∏	05.01.	or delivery	material,
	(Таранушенко					goods
	Тетяна Миколаївна)					
PE	Taranushenko		№ 4/Π № 5/Π			6311,
Sizonenko	Tatiana Nikolaevna					material,
A.V.	(Сизоненко Андрій					goods
7	Вікторович)					6312 - FA
	Raketov Konstantin					3611 finished
PE	Viktorovich (Ракетов		Nº	06.01.		goods,
"Siverskiy"	Констянтин	Sales	1/Пк	00.01.	Purc-	merchandise
	Вікторович)	of			hase	
	Shustrenko Mykyta	goods			and sale	3611 finished
INEX LLC	Andriyovych	90003	Nº	06.01.	and sale	goods,
	(Шустренко Микита		2/Пк	00.01.		merchandise
	Андрійович)					merchandise

Table D.2

## Data on the materials and goods purchased from a supplier

Date	Name of nomenclature	Quan tity, units	Price per unit, excluding VAT, UAH	Amount of VAT, UAH	Total purchase price, UAH	Supplier
1	2	3	4	5	6	7
04.04	Ceiling gypsum board 9.5 mm, sheet size 1200 mm x 2500 mm	100	344,50	6 890	41 340	Maya LLO
04.01.	Moisture-resistant gypsum board - 12.5 mm sheet size 1200 mm x 2500 mm	150	271,00	8 130	48 780	Moyo LLC

## Continuation of App. D Continuation of Table *D.2*

1	2	3	4	5	6	7	
05.01.	Galvanized thin sheet steel 1250*2500	250	283,00	14 150	84 900	Rikauto LLC	
	Galvanized thin sheet steel 950*1250	400	128,00	10 240	61 440	]	
12.01.	Ceiling gypsum board 9.5 mm, sheet size 1200 mm x 2500 mm	200	365,50	14 620	87 720	Maria II C	
	Moisture-resistant gypsum board - 12.5 mm sheet size 1200 mm x 2500 mm	300	295,50	17 730	106 380	Moyo LLC	
17.01.	Galvanized thin sheet steel 1250*2500	380	296,00	22 496	134 976	TOB "Rikauto"	
	Galvanized thin sheet steel 950*1250	520	132,00	13 728	82 368		
20.01.	Wheel rims	2	950,00	380,00	2 280		
	Rosava BC-48 Capitan tires	2	1 257,00	502,8	3 016,8	PE Sizonenko A.V.	
	Voltmaster 6 CT-45- R 54523 battery	1	2 106,0	421,2	2 527,2	Λ.ν.	

## Details for the laboratory work on topic 6

Table E.1

## Data on the finished goods manufacturing by Mriya LLC

Date	Products manufactured				
	Name	Quantity, unit			
06.01	CD profile (60/27)	3 750			
06.01	UD profile (27/28)	1 800			
12.01	CD profile (60/27)	1 720			
12.01	UD profile (27/28)	2 100			
17.01	Angled ribbed profile (14/32)	1 690			
18.01	CD profile (60/27)	8 750			
	UD profile (27/28)	4 800			
21.01	Angled ribbed profile (14/32)	2 010			

## Details for the laboratory work on topic 7

Table F.1

## Details of finished product sales to the buyer PE "Siverskiy"

Date	Products sold				
	Name	Quantity, unit			
14.01	CD profile (60/27)	5 200			
	UD profile (27/28)	3 500			
	CD profile (60/27)	8 800			
20.01	UD profile (27/28)	5 050			
	Angled ribbed profile (14/32)	1 500			
25.01	Angled ribbed profile (14/32)	2 200			

### Financial statements of Mriya LLC

Додаток 1 до Національного положення (стандарту) бухгалтерського обліку 25 "Спроцена фінансова звітність" (пункт 5 розділу I)

#### Фінансова звітність малого підприємства

	To be a set of the set			коди	
	Дата (рік, мі	сяць, число)	2822	3	31
Підприємство	Товариство з обмеженою відповідальністю "Мрія"	за єдрпоу		37936	
Територія	Шевченківський район, м. Харків	Sa KOATYY	631	01363	93
Організаційно форма господар		за колфг		120	
вид економічно	ої діяльності виробництво інших готових металевих виробів	за квед	51	.90.0	8
Середня нільні	ість праціанняів, осіб б				
одиниця виміру Адреса, телефи	у: тис. Грн. з одным десятковичи знаком он — — — — — — — — — — — — — — — — — — —				

		1,	Баланс			
HB	13	"31"	березня	2622	p.	332
	_		A COLUMN AND	2		

Форма № 1-м

		код за дкуд	1891986
Актив	Код рядка	На початок звітного року	На кінець звітного періоду
1	2	3	4
I. Необоротні активи			
Нематеріальні активи	1000	0.0	0.0
Первісна вартість	1001	0.0	0.0
Накопичена амортизація	1992	0.0	)
Незавершені капітальні інвестиції	1005	0.0	0.0
Основні засоби:	1818	0.0	882.6
первісна вартість	1011	0.0	890.0
знос	1012	0.0	-7,4
Довгострокові біологічні активи	1828	0.0	9.0
Довгострокові фінансові інвестиції	1636	0.0	0.6
Інці необоротні активи	1898	0.0	0.0
Усього за розділом І	1095	0.0	882.6
II. Оборотні активи			
Запаси:	1109	6.0	78.7
у тому числі готова продукція	1103	G.6	5.9
Поточні біологічні активи	1116	0.6	9.8
Дебіторська заборгованість за товари, роботи, послуги	1125	0.0	89.2
Дебіторська заборгованість за розрахунками з бюджетом	1135	0.0	319.0
у тому числі з податку на прибуток	1136	0.0	0.6
Інша поточна дебіторська заборгованість	1155	0.0	1.3
Поточні фінансові інвестиції	1166	0.0	0.0
Грові та іх еквіваленти	1165	0.0	87.2
Витрати майбутніх періодів	1179	0.0	0.6
Інші оборотні активи	1198	0.0	9.9
Усього за розділом II	1195	G.6	566.5
III. Необоротні активи, утримувані для продажу, та групи вибуття	1200	0.0	0.0
Баланс	1388	0.0	1449.1

## Continuation of App. G

Пасив	Код рядка	На початок звітного року	На кінець звітного періоду
1	2	3	4
І. Власний калітал			
Заресстрований (пайовий) калітал	1460	9.6	109.0
Додатковий капітал	1410	9.6	9.8
Резерьний капітал	1415	9.6	9.9
Нерозподілений прибутак (непокритий збиток)	1429	8.6	156.8
Неоплачений капітал	1425	9.6	8.6
Усього за розділом І	1495	Ð.6	255.8
II. Довгострокові зобов'язання, цільове фінансування та забезпечення	1595	0.0	9.0
III. Поточні зобов'язання			
Короткострокові кредити банків	1608	0.0	0.0
Поточна кредиторська заборгованість за:		19449	
довгостроковими зобов'язаннями	1618	6.6	B.0
товари, роботи, послуги	1615	0.8	985.0
розрахунками з бюджетом	1628	6.0	9.0
у тому числі з податку на прибуток	1621	0.0	9.0
розрахунками эі страхування	1625	0.0	9.6
розражунками з оплати праці	1638	8.0	8.6
Доходи майбутніх періодів	1065	6.6	9.0
Інці поточні зобов'язання	1698	0.0	208.0
Усього за розділом III	1695	6.0	1193.0
IV. Зобов'язания, пов'язані з необоротними активами, утримуваннии для продажу, та групами вибуття	1700	0.0	0.0
Баланс	1900	0.0	1449.1

#### 2. Звіт про фінансові результати За І-й 1-й квартал 2022 року

		Формя в 2-м Код за ДКУД	1881867
Стаття	Код рядка	За звітний період	За аналогічний період попереднього року
1	2	3	4
Чистий дохід від реалізації продукції (товарів, робіт, послуг)	2989	1833.6	6.6
Інші операційні доходи	2120	0.0	e.e
Інші доходи	2240	25.0	0.6
Разом доходи (2000 + 2120 + 2240)	2280	1858.6	0.0
Собівартість реалізованої продукції (товарів, робіт, послуг)	2950	-673.7	0.0
Інші операціяні витрати	2180	-151.0	0,6
Інці витрати	2270	- 59.0	6.6
Разом витрати (2050 + 2180 + 2270)	2285	-883.7	6.6
Фінансовий результат до оподаткування (2288 - 2285)	2290	174.9	0.0
Податок на прибуток	2300	0.0	0.0
Чистий прибуток (збиток) (2290 - 2300)	2350	174.9	.0,0

(ni,pec)

ПІБ Студента (ініціали, прізнице)

Головний бухгалтер

(urtuse)

Т.П. Коровай (ініціани, прізници)

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#### НАВЧАЛЬНЕ ВИДАННЯ

## Методичні рекомендації до тренінг-курсу "Комп'ютерні облікові системи в управлінні підприємством" для здобувачів вищої освіти спеціальності 073 "Менеджмент" освітньої програми "Логістика" першого (бакалаврського) рівня

(англійською мовою)

Самостійне електронне текстове мережеве видання

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